



How to Obtain a MHSPHP User Account

Three Step Process:

1. Submit electronic account application
2. Register at the main web site
3. Complete the mandatory training requirement



STEP
1

Go to: <https://mhsphp.afms.mil>

STEP
2

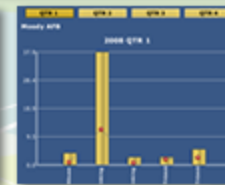
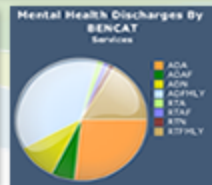
Choose a digital certificate

STEP
3

Enter PIN

STEP
4

US Government Information System Alert-----OK



Welcome to CarePoint

The CarePoint Application Portal is the DoD healthcare application framework for business intelligence, healthcare content management, user collaboration and personalization. CarePoint is the common development platform providing quick implementation of healthcare applications with a consistent and familiar user experience. CarePoint users enjoy seamless access to multiple applications, reports and features using a single login and common user profile, enabling healthcare professionals to streamline tasks, collaborate more effectively, integrate Line-of-Business (LOB) data and ultimately make better patient care decisions.

MHSPHP is already integrated into CarePoint and many more applications are on the way.

Click on "Request Access"

USERNAME

PASSWORD

LOGIN



REQUEST ACCESS



FORGOT PASSWORD



**CarePoint Requires
IE 7 or Better**

Browser will close if MHSPHP
is accessed from IE 6



CarePoint Help Desk
Email the Help Desk

Request Access to CarePoint

In order to obtain access to CarePoint/MHSPHP, you must complete a Request Access Form. Please return the completed Request Access Form to your Service Representative and complete the account request form below.

[Download Form](#)

Service Representatives:

- [Army Representative](#)
- [Air Force Representative](#)
- [Navy Representative](#)
- [TMA Representative](#)
- [TRO North Representative](#)
- [TRO South Representative](#)
- [TRO West Representative](#)

1. Download user account application. Electronic application requires digital signatures only. Save signed form to your desktop to preserve signatures before routing. After supervisor signs, route to Service Representative for processing.

2

2. Complete profile and submit. You must complete this profile in order to create your online account.

Service:

Rank:

First Name:

Middle Initial:

Last Name:

Suffix:

Location Service:

Location (DMIS Code):

Job Description:

User's Email Address:

Commercial Duty Phone:

DSN Duty Phone:

Supervisor's First Name:

Supervisor's Last Name:

Supervisor's Email Address:

Purpose of Account:

NOTE: Disregard any messages that might pop up after you submit the registration. You may receive one if you have previously registered at the site. It is intended to prevent users from submitting multiple requests. If you cancel out the warning (again) and hit submit again, it should not reappear.

Submit

Cancel

After submission of electronic application to Service Representative and completion of online profile, you will receive a username and password within 1-2 business days. At that point you can view aggregate (MTF-level) reports for all MTFs for your Service posted on CarePoint MHSPHP.

CarePoint

MHSPHP
Military Health System Population Health Portal

[Go to MHSPHP](#)

The Military Health System Population Health Portal (MHSPHP) module transforms Department of Defense (DoD) and Network health care administrative data into actionable information. The application utilizes health care action lists to identify Military Treatment Facility (MTF) TRICARE Prime and Plus enrollees in need of potential clinical preventive services, disease management or case management. The Healthcare Effectiveness Data Information System (HEDIS®) methodologies or DoD/VA Clinical Practice Guidelines outline the specific data sources and methodology used within MHSPHP. The data available through this application provides both patient level and general population statistics concentrating on demographics, disease management and preventive services information.

NCQA
HEDIS COMPLIANCE AUDIT
AUDITED
2011

This screen appears when you enter Username and Password.
Click on “Go to MHSPHP”

ANNOUNCEMENTS

Mandatory training is required to view patient-level MTF reports. Two 90 minute sessions are held weekly via live demonstration on DCO

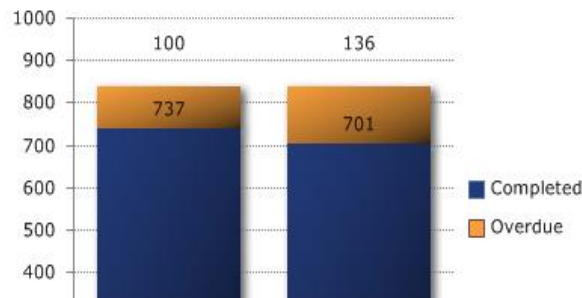
measurement period. This has been corrected this month and may result in a slight drop in metrics with the March data update.
(2012-05-21 15:38:36)

- To receive access to patient data, users must first attend a 90-minute course via DCO. Users may attend any training session scheduled. - [Course Schedule](#) - If you have any questions, contact [Judy Rosen](#).
(2011-12-15 13:28:19)

Schedule of required webinar training classes posted under "Announcements" section on MTF Overview page

ACTION LIST - DIABETES SCREENING

KENNER AHC-FT. LEE - Diabetes Screenings - (5/30/2012)

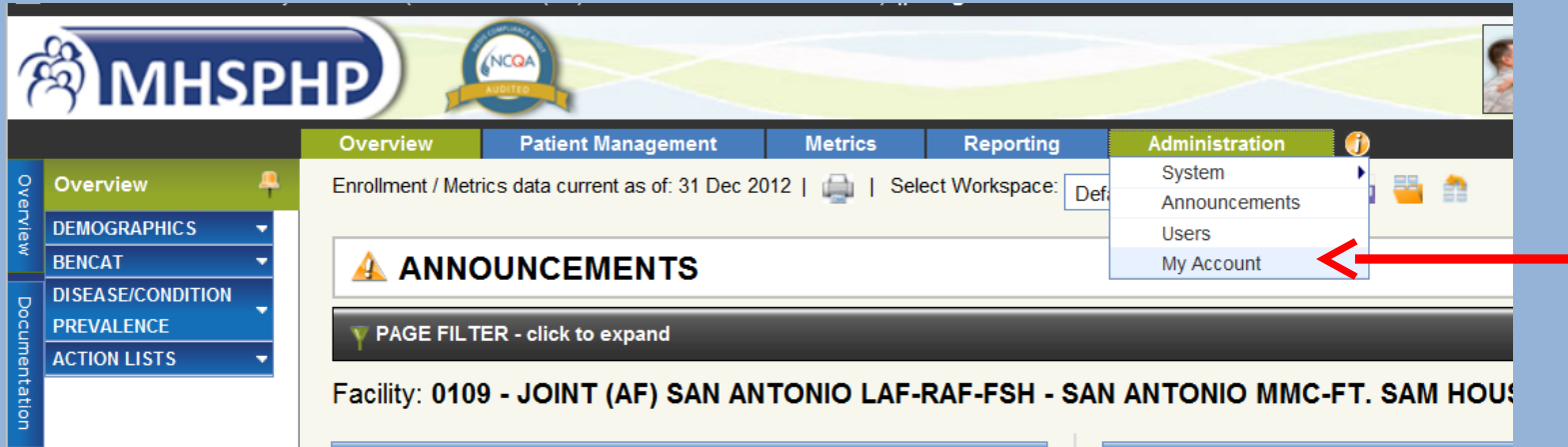


BENCAT COUNTS

All Patients: 21191

ADA - Active Duty Army	5021
ADAF - Active Duty Air Force	155
ADN - Active Duty Navy	378
ADFMLY - Family of Active Duty Member	8379
RTA - Retired Army Service Member	2292
RTAF - Retired Air Force Service Member	271
RTN - Retired Navy Service Member	322
RTFMLY - Family of Retired Service Member	4373

How to Request Patient Management Tab Access



- Select Administration from page menu
- Select My Account
- Select “Request Additional Access”
- Select request functional level access

Once user training is completed, the “Patient Management” tab appears when you login. You now have access to patient reports at your location.

MHSPHP

Overview **Patient Management** Metrics Reporting Administration

Enrollment / Metrics data current as of: 30 Nov 2012 | Select Workspace: Default

Lists

- ACTION LISTS
 - Breast Cancer Screening
 - Cervical Cancer Screening
 - Chlamydia Screening
 - Colon Cancer Screening
 - Diabetes
 - Exclusions Report
- PREVALENCE REPORTS
- OTHER LISTS
 - PATIENT LIST BUILDER
 - CUSTOM TEMPLATES

Quick Search **Patient Detail**

PAGE FILTER - click to expand

Facility: **0122 - FT. LEE - KENNER AHC-FT. LEE**

Quick Search helps you find individual patients. You can search by:

- Patient's last name
- Patient's full name: last name first name (space in between two names, no commas)
- First letter of Patient's last name and the last four digits of the patient's Sponsor SSN (no space)

Quick Search will look for patient's matching the search criteria in the selected facility(ies).

Enter Search Criteria: **Search**

In order to view/access the Patient Management tab, select the “Functional” radio dial located under the “PAGE FILTER” portlet.

The screenshot displays the Patient Management interface. At the top, there is a navigation bar with tabs: Overview, Patient Management, Metrics, Reporting, and Administration. Below this, a status bar shows 'Enrollment / Metrics data current as of: 30 Jun 2012' and a 'Select Workspace' dropdown set to 'Default'. The main content area features an 'ANNOUNCEMENTS' section followed by a 'PAGE FILTER - click to collapse' portlet. This portlet contains two radio buttons: 'Aggregate' and 'Functional'. A red arrow labeled '1' points to the 'Functional' radio button. Below the radio buttons is a section titled 'DMIS / MTF (ctrl + click to select multiple items)' with a 'Filter List by Text' input field containing '7300' and a magnifying glass icon. A red arrow labeled '2' points to this input field. Below the input field is a list box showing '7300 - FT. CARSON - TMC 9-FT. CARSON (TRICARE West)'. To the right of the filter section are two dropdown menus: 'Provider Group' (showing 'No Selected Provider Group') and 'PCM Name' (showing 'No Selected PCM Name'). A red arrow labeled '3' points to the 'Apply' button at the bottom right of the portlet, next to a 'Clear' button.

Functional level users have access to aggregate data for their Service and patient-level access for their assigned facilities. The radio buttons at the top of the page filter let you toggle between the two types. If you are attempting to open the Patient Lists and are getting a message that says that the portlet is already open or you can't see the Provider Group and PCM Name filters, please ensure that the Functional radio button is selected and click the Apply button.

Pending Entries	Notes	Status	Name	Sponsor SSN	FMP	DOB	Age	Gender	BenCat	PCM Name	Provider Group	Last Exam Date	System

HIPPA PROTECTED DATA

Note: Users who do not log into their MHSPHP account within a six month period will have access to their MTF patient lists revoked.


If you lose access to viewing patient lists, have your supervisor send the Service Representative an email stating the reason your require your account to be reactivated.

Documentation tab and References

Recommend: Select and download important reference materials pertaining to MHSPHP application; especially the annual **"MHSPHP Methods"** document. Click on Documentation tab to access online library.

Quick Guides:

Tutorials show how to change password, update email address, and more. Located under the Help tab.

MHSPHP 

Overview Patient Management Me

Enrollment / Metrics data current as of: 31 Dec 2012 |

ANNOUNCEMENTS

PAGE FILTER - click to expand

Facility: 0109 - JOINT (AF) SAN ANTONIO

BENCAT COUNTS

All Patients: 51017

ADA - Active Duty Army
ADAF - Active Duty Air Force
ADN - Active Duty Navy
ADFMLY - Family of Active Duty Member
RTA - Retired Army Service Member
RTAF - Retired Air Force Service Member
RTN - Retired Navy Service Member

CarePoint

Home Administration Operational Clinical Business

CarePoint > MHSPHP > QuickGuide

QuickGuide

Name	Title
Changing_User_Email_QG	Changing CarePoint User Email Quick Guide
Changing_User_PW_QG	Changing CarePoint User Password Quick Guide
Changing_DateColumns_QG	Changing Text to Date Columns in Excel
Exclusions_QG	Exclusions Quick Guide
IconSheet	Icon Guide
Reporting_QG	Reporting Section Quick Guide